

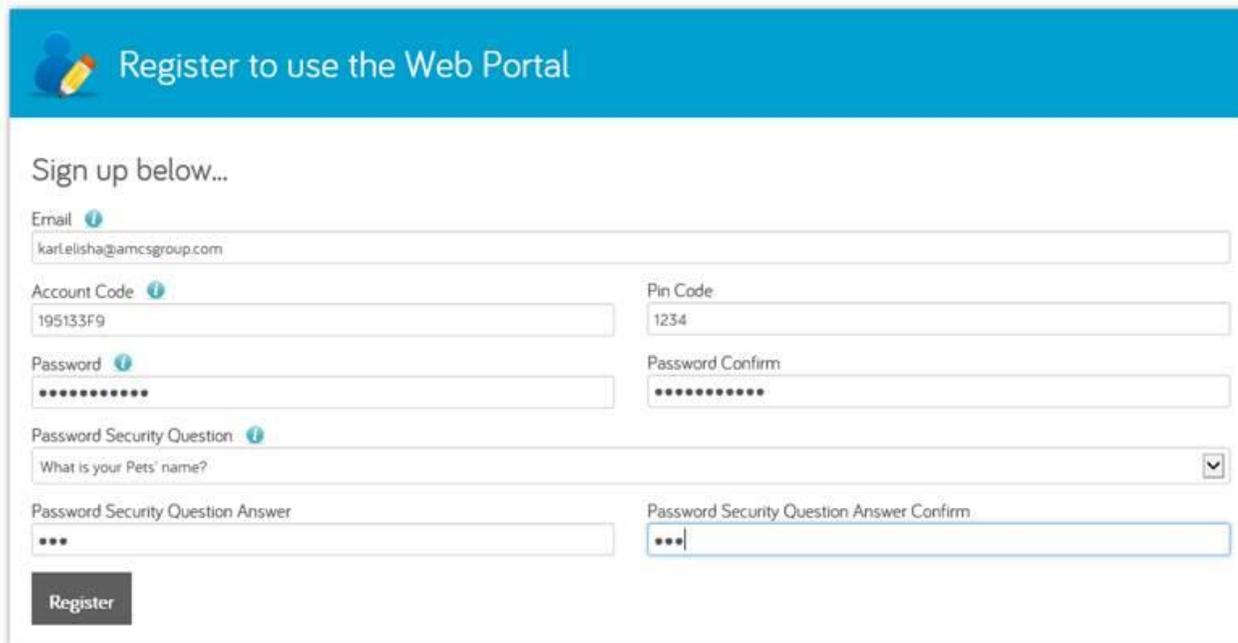
How to renew your garden waste collection service with Amey

You should have received an email or letter with the following information:

- Email or User Name
- PIN Code
- Account Code
- A link to the subscription page on the Amey website

Please click on the link <https://jws.amcsgroup.com/> or copy and paste it into your browser, or click on the button on the Joint Waste Solutions website.

You should then see this page:



Register to use the Web Portal

Sign up below...

Email 
karLelisha@amcsgroup.com

Account Code  195133F9

Pin Code 1234

Password 

Password Confirm

Password Security Question  What is your Pets' name? 

Password Security Question Answer ...

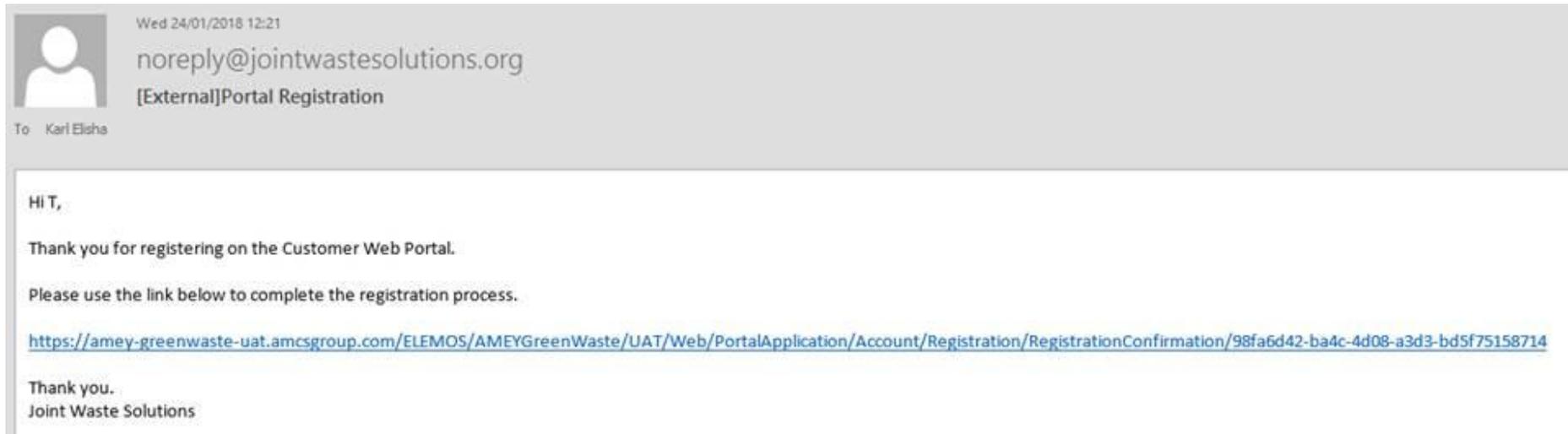
Password Security Question Answer Confirm ...

Register

Please enter your email address together with the account number and PIN number from your email or letter.

You will also need to choose a password and a security questions and answer.

You will then receive an email with a link to complete the registration.



Click on this link to activate your account. You will then be able to sign in using your email address and chosen password.



 Sign In

Email

Password 

 Sign In

[Need an Account? Sign Up Here](#)
[Forgot Your Password?](#)

Service and Invoicing

Your garden waste service will be automatically renewed for the next 12 months. Invoices will be issued via email or letter.

If you click on the 'Payment' menu, you will see that you have an outstanding amount on your account for each of your garden waste bins for this year.



Payments Dashboard

Customer Account Balance

£40.00 - You have payments outstanding

Make A Payment

Min Amount 10.00 Max Amount 1000.00

Amount

10.00

Make Payment

Payment History

Start Date

01/01/2018

End Date

31/01/2018

Search Payments

Download CSV

Internal Transaction Ref	Date	Amount	Paid By	Payment Type	Third Party Transaction Ref	Card Type	Currency	Card #
--------------------------	------	--------	---------	--------------	-----------------------------	-----------	----------	--------

Payment – Direct Debit

You have automatically been set up with a 'Direct Debit' payment type. Please click on Payments → Direct Debit to supply your bank details.



Payments Dashboard

Customer Account Balance

£40.00 - You have payments outstanding

Make A Payment

Min Amount 10.00 Max Amount 1000.00

Amount

10.00

Make Payment

Payment History

Start Date

01/01/2018

End Date

31/01/2018

Search Payments

Download CSV

Internal Transaction Ref	Date	Amount	Paid By	Payment Type	Third Party Transaction Ref	Card Type	Currency	Card #
--------------------------	------	--------	---------	--------------	-----------------------------	-----------	----------	--------

Please fill in you bank details on this form and click 'Submit':

Home Orders Payments Account Sign Off

\$ Direct Debit

I would like to download a copy of the direct debit form. If downloading a direct debit form, your garden waste container delivery and service will only commence once payment is received.

I would like to fill out the direct debit form online.

Account Name
T Watkins

Authorised Signatory
T Watkins

Bank Name
HSBC

Account No
123456789

Sort Code
403099

Bank Address 1
44 High Street, Ash Vale, Surrey

County
Surrey

PostCode
GU24 9AA

I authorise **Amey LG acting agents for Surrey Waste Partnership** (herein referred to as the Initiator), until further notice in writing to debit my/our account with all amounts the Initiator may initiate by Direct Debit. Amey LG Ltd, The Sherard Building, Edmund Halley Road, Oxford OX4 4DQ; Email: clientaccounts@amey.co.uk; Tel: 01865 713539

I confirm I have sole authority over the bank account nominated above. * (NB: sole authority is defined as any one person who is a nominated account signatory that can operate the account alone, as per the account mandate instructions. This can apply to joint accounts please check with your bank if necessary). A confirmation letter will be sent to you within 10 working days. Should you wish to query, amend or cancel these instructions please contact us. If you do not have sole authority over the nominated bank account, please complete a Direct Debit Authority and return it to us.

I have read and accept the Terms and Conditions. * [Download the Terms And Conditions](#)

I acknowledge and authorise my bank to accept these instructions only upon the conditions found in the Terms and Conditions page. *

Submit

The direct debit for the full amount will then get processed.

Payment – Card Payment

If you don't want to pay by Direct Debit, you can make a Debit/Credit Card payment.

To do this enter the outstanding amount into the 'Amount' field on the Payments screen and click 'Make Payment'

The screenshot shows a web interface for a Payments Dashboard. At the top, there is a navigation bar with links for Home, Orders, Payments, Account, and Sign Out. The main header features a green dollar sign icon and the text "Payments Dashboard". Below this, the "Customer Account Balance" is displayed as "£40.00 - You have payments outstanding". The "Make A Payment" section includes fields for "Min Amount" (10.00) and "Max Amount" (1000.00), an "Amount" input field containing "40.00", and a "Make Payment" button. The "Payment History" section has "Start Date" (01/01/2018) and "End Date" (31/01/2018) input fields, along with "Search Payments" and "Download CSV" buttons. At the bottom, a table header lists columns: Internal Transaction Ref, Date, Amount, Paid By, Payment Type, Third Party Transaction Ref, Card Type, Currency, and Card #.

Home Orders Payments Account Sign Out

Payments Dashboard

Customer Account Balance

£40.00 - You have payments outstanding

Make A Payment

Min Amount 10.00 Max Amount 1000.00

Amount ⓘ

40.00 **Make Payment**

Payment History

Start Date 01/01/2018 End Date 31/01/2018 **Search Payments** **Download CSV**

Internal Transaction Ref	Date	Amount	Paid By	Payment Type	Third Party Transaction Ref	Card Type	Currency	Card #
--------------------------	------	--------	---------	--------------	-----------------------------	-----------	----------	--------

You will then receive the following page:

Home Orders Payments Account Sign Off

Payment Confirmation

Confirm your Payment

Press "Confirm Payment" to be transported to our third party payment provider to make the payment detailed below.

Amount £40.00

[Back to Dashboard](#) [Complete Payment](#)

By clicking 'Complete Payment' you will be forwarded to the payment provider (Pay360/Capita) page to enter your payment details:

Secure Payments

WARNING - This website is for internal testing only. You cannot buy or pay for goods or services here.

Help

Cancel

Card details



All fields marked * are mandatory

Amount £40.00

Card Number* ?

Expiry Date* / ?

Start Date / ?

Issue Number ?

Security Code* ?

Continue

Reset

Note: Clicking on the links below will open a new browser window.

MasterCard.
SecureCode.

[Learn more](#)

Verified by
VISA

[learn more](#)

Trustwave
Trusted Commerce
Click to Validate

From here please enter your card details, contact details and the full payment amount of £40 to complete the payment:

Secure Payments

WARNING - This website is for internal testing only. You cannot buy or pay for goods or services here.

Help

Cancel

Payment Confirmation Page

You are about to make a payment for the transaction shown below. Please check that these details are correct and then either click on the "Make Payment" button to continue with your payment or click on "Back" if any details need to be amended.

Once you click on "Make Payment" your transaction will be authorised on-line. This will typically take about six seconds but various factors can affect the actual time taken. Please refrain from clicking on any other browser buttons or navigating to other sites while this process takes place. If the process stops responding for any reason then we recommend that you simply close your browser.

Purchase Details

Please check that the purchase details below are correct.

Description	Reference	Name	Price
Payment			£40.00
		Total	£40.00

Card Details

Please check that your card details are correct

Card Number	*****6721
Cardholder	T Watkins
Expiry Date	12/18

Make Payment

Back

Click 'Make Payment' to complete the process. Once the process is complete you will be returned to the main site:



Payment Complete

Your payment is complete

Your payment has been successfully processed

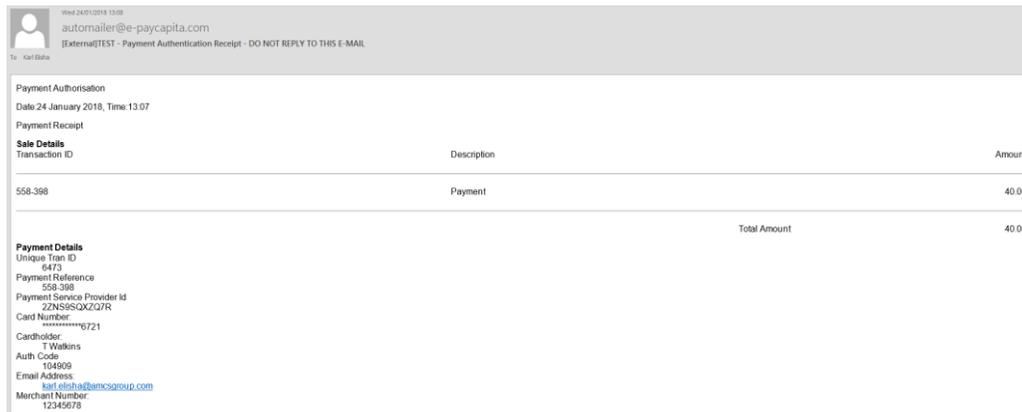
Amount £40.00

Internal Transaction Id 6473

Third Party Payment Reference 104909

[Return to Payments Dashboard](#)

You will then be sent a confirmation email from the payment processor (using the email address provided when making the payment).



If you click on the 'Return to Payments Dashboard' you will be able to see the balance and any payments made.



Payments Dashboard

Customer Account Balance

£0.00 - You have no payments outstanding

Make A Payment

Min Amount 10.00 Max Amount 1000.00

Amount ⓘ

Make Payment

Payment History

Start Date

End Date

Search Payments

Download CSV

Internal Transaction Ref	Date	Amount	Paid By	Payment Type	Third Party Transaction Ref	Card Type	Currency	Card #	
6791	24 Jan 2018	£40.00	T Watkins	Credit Card/Debit Card	104909	VISA	GBP	454305*****6721	View

If you're still having problems registering for Surrey Heath's garden waste service, please call the Amey contact centre on 03332 340978.